



THE POINT O WOODS ASSOCIATION INCORPORATED WATER
POLLUTION CONTROL AUTHORITY (WPCA)

RULES AND REGULATIONS

SECTION I: OFFICERS

1. NUMBER AND TITLES: The officers of the WPCA shall be a Chairman and a Vice Chairman.
2. QUALIFICATIONS: No person other than a member of the WPCA shall be eligible to serve as an officer.
3. METHOD OF SELECTION: The WPCA shall hold a meeting as soon as practicable following the annual meeting of The Point O' Woods Association, Incorporated and elect from their number a Chairman and a Vice-Chairman who shall serve for a period of one year until such time as their successors are elected.
4. DUTIES: The Chairman of the WPCA shall be the chief executive officer thereof and shall preside at all meetings of the WPCA. He shall be responsible for delegation of duties and correlating the activities of the WPCA. The Vice-Chairman shall, in the absence of the Chairman, fulfill all the duties of the Chairman, and carry out such special assignments as may be delegated to him by the Chairman.
5. OTHER EMPLOYEES: The WPCA may hire and discharge such employees and independent contractors as may be necessary or desirable to carry on the work of the WPCA.
6. APPOINTMENTS: The WPCA shall appoint a qualified person or persons to the positions of Secretary and Treasurer. The Secretary shall keep a record of the minutes of all meetings of the WPCA, prepare and file all meeting agendas in a timely manner, and provide such notices of meetings as may be required by law. The Treasurer shall have charge of the collection and payment of moneys of said WPCA under such rules and regulations as shall be prescribed by the WPCA.

SECTION II: MEETINGS:

- I. REGULAR AND SPECIAL MEETINGS: The WPCA shall, on an annual basis, adopt a meeting schedule for all regular meetings of the WPCA, and shall file same with the Town Clerk for the Town of Old Lyme. Special meetings of the WPCA may be held at any time and may be called by the Chairman of the WPCA, the President of The Point O' Woods Association, Incorporated, or by a majority of the regular members of the WPCA upon twenty-four hours notice to the members of the WPCA which notice shall designate the time and place of such special meeting and the business to be transacted thereat.

2. QUORUM: Not less than three members of the WPCA shall constitute a quorum for the transaction of business and any meeting of the WPCA. If three members of said WPCA shall not be present at such meeting, the Chairman may adjourn such meeting from time to time until at least three members of the WPCA shall be present.

3. VOTING: Voting may be by voice vote with each sitting member present entitled to one vote. All matters shall be determined by a majority of those seated members present. Any seated member may demand a vote by written ballot on any issue.

4. LOCATION OF MEETINGS: Any meeting of the WPCA may be held either within the boundaries of the Town of Old Lyme or elsewhere, as the WPCA shall determine, provided appropriate notice of same is provided in accordance with law.

SECTION III: FINANCE:

1. BUDGET: The WPCA shall annually prepare a printed budget to be submitted to The Point O' Woods Association, Incorporated Board of Governors for its approval or modification, and for approval or modification by the legal voters of The Point O' Woods Association, Incorporated at the annual meeting of the Association. Such approved budget shall be the budget of the WPCA for the fiscal year following the Association's annual meeting.

2. EMERGENCY APPROPRIATIONS: No emergency expenditures shall be made by the WPCA except in compliance with the approved budget of the WPCA unless the WPCA shall have obtained the approval for same from The Point O' Woods Association, Incorporated Board of Governors.

3. UNEXPENDED BALANCES: The WPCA may, at any time during a fiscal year, authorize the transfer of all or any portion of an unexpended balance from one appropriation line item approved in its annual budget to another appropriation line item approved in said budget.

4. FISCAL YEAR: The fiscal year of the WPCA shall be from the first day of July to the thirtieth day of June of the following calendar year.

SECTION IV: POWERS

1. STATUTORY POWERS: The WPCA shall have all the rights, powers, duties and obligations set forth in the Connecticut General Statutes. Section 7-245 ct seq as amended.

SECTION V: MISCELLANEOUS

I. INTERPRETATION: As used in these Rules and Regulations, words importing the masculine gender shall, unless otherwise required by the context, be construed to include the feminine gender as well.

2. VALIDITY: If any section, paragraph, subparagraph, clause or provision of these Rules and Regulations is adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subparagraph, clause or provision so adjudged, and the remainder of these Rules and Regulations shall be deemed valid and effective.